

PORT HILLS ATHLETIC CLUB NOTICE OF ANNUAL MEETING

Wednesday, 12th August 2026

The Annual Meeting of the Port Hills Athletic Club Incorporated is to be held in the Clubrooms, Hansen Park, Hawford Rd, Opawa at 7.30pm, Wednesday, 12th August 2026.

Agenda:

1. Apologies
2. Approval of Proxies
3. Approval of Minutes of the 2025 AGM
4. Consideration and approval of Annual Report
5. Consideration and approval of Financial Accounts
6. Notices of Motion
7. Constitution
8. Election of Officers
9. Election of Life Members
10. Presidents Presentations to Retiring Committee Members
11. Setting of Club fees
12. General Business

Nominations for Office

Nominations are sought for the committee positions as listed on the nomination form. Nominations must be on this form and must be received by the Secretary no later than Monday, 27th July 2026. Under the club constitution, nominations for any position may only be accepted at the meeting when no prior nominations have been received. Also a member can only hold one committee position at one time. Any nominee for a committee position must be a financial member of the Club and must be nominated by two financial members of the Club who have been members of the Club for at least three months. Please note that in the case of members who are under the age of 18 years, a parent or guardian may be nominated for a committee position and/or may act as a nominator.

Port Hills Athletic Club Committee Nomination

We hereby nominate for the position of: [Please circle position]

President

Vice President

Secretary

Treasurer

Track & Field Club Captain

Cross Country, Road & Trail Club Captain

Name of Nominator Signature

Name of Nominator Signature

I accept the above nomination (signature of nominee) Date

Annual General Meeting Call for Remits/Notices of Motion

Remits/Notices of Motion must be lodged with the Secretary no later than Monday, 27th July 2026

Address for remits, notices of motion and nominations:

The Secretary or put in the Clubroom mail box

Port Hills Athletic Club or email to bkjago@gmail.com

PO Box 12069, Beckenham, Christchurch, 8242

Proxy for 12th August 2026 Annual Meeting of the Port Hills Athletic Club Incorporated

I give my proxy to My Name

My Signature..... Date.....

Note: The Constitution allows any voting member no more than 3 proxy votes. All proxies must be in writing and advised to the Secretary and qualified prior to the meeting.